



2021 Proposals -- Budget Form

Instructions: Please complete the budget form for all organizations involved in the project. Include expenses for the Primary Organization on the left side, and any Partner Organization(s) on the right side. Totals will be automatically calculated. Please include a brief description of expenses. The expenses listed below are suggested categories, please feel free to change or add additional categories as needed to reflect your organization's budget categorie. If more than 2 organizations are involved in the project please use an additional form.

Name of Primary Organization: _____
 Name of Partner Organization: _____

Primary Organization		Partner Organization	
Expense Description	Amount	Expense Description	Amount
Staff costs (salaries, stipends, benefits, etc.)			
Rent & Utilities			
Office Supplies			
Phone & Website			
Postage & Printing			
Food			
Travel (.50 per mile)			

Total Request Primary Organization	\$ -	Total Request Partner Organization	\$ -
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**TOTAL PROJECT REQUEST:
\$0.00**